

## Business A-Level Part 1

### Summary

This course helps to develop your knowledge of how business works, whether you are interested in setting up your own business or want to explore a wide variety of industries. It will also help you to develop sound reasoning and leadership skills, and an analytical approach.

*PET offers A-levels in two parts. Upon completing Part 1, you can choose either to take your AS exam (a qualification marking the first year of a full A-level) or continue on to Part 2 to build up to a full A-level.*

*You will need to apply for each part separately. You can start an A-level at any time of the year, but exams usually take place in June.*

*Before making your application, please speak to PET or your education department to find out if your prison can hold A-level exams as many cannot facilitate this.*

*Alternatively, you might be able to take the exams on Release on Temporary Licence (ROTL) or after your release - we will be happy to advise you further on this.*

<b>Course Provider</b>	National Extension College (NEC) Woolpack House, 70 High Street, Sawston, CB22 3HJ 01223400200 pet@nec.ac.uk
<b>Qualification Accreditation</b>	AQA A-Level
<b>Academic level</b>	3
<b>PET entry requirements</b>	Level 2 English and Maths
<b>Format of course material</b>	Paper Based Only + 2 Textbooks
<b>Structure of course</b>	<p>Six Lessons:</p> <ol style="list-style-type: none"> <li>1. What is business?</li> <li>2. Management</li> <li>3. Marketing Performance</li> <li>4. Operational Performance</li> <li>5. Setting Financial Objectives</li> <li>6. Human Resource Performance</li> </ol>
<b>Assignments</b>	<p>Six written assignments. These do not count towards the final grade and are used to check progress and understanding.</p> <p>All materials including assignments are sent at the beginning of the course. Tutors will aim to mark and return assignments with feedback within 5 working days of submission for marking.</p>

<b>Exams</b>	Two exams: Each are 1 hour 30 minutes and contribute 50% of the final grade. Exams are Invigilated/ Closed book and include Multiple choice/ Short Answer/ Data Response Stimuli. You will need to apply to us separately for exam fees.
<b>Estimated completion time</b>	150 hours
<b>Maximum course duration</b>	24 months
<b>Prison support requirements</b>	Support assessment submission (ideally scan to the tutor or post). It is recommended to make copies in case assignments get lost; contact supplier for tutor support or more info on assignment submission; help to facilitate exam; contact supplier for more info on assignment submission or exam facilitation. See contact details are above in the 'Course provider' section.
<b>Supplier tutor's support</b>	Tutors give support by providing feedback on learners' work and answering their queries. Occasionally providing extra resources.
<b>Certificate</b>	Awarding Organisation Official Qualification Certificate is awarded
<b>Progress</b>	The A-Level Part 2 is a popular follow-up to Part 1, but please contact us if you need advice about other options. Call our free Advice Line on 0800 048 7520 on Tuesdays (10-12pm and 2-4pm) and Thursdays (10am-12pm and 2-6pm).