

CMI Level 5 Certificate in Management and Leadership

Summary

This qualification is aimed at aspiring managers and leaders. You will find out how to be more effective at managing individuals and teams and how to deliver aims and objectives in line with an organisation's strategy. You will focus on the principles of managing and learn about approaches for supporting, motivating and inspiring both teams and individuals to exceed expectations.

Course Provider	National Extension College (NEC); Woolpack House, 70 High Street, Sawston, CB22 3HJ. 01223400200; contact email: pet@nec.ac.uk
Qualification Accreditation	CMI (Chartered Management Institute); Ofqual 603/2391/7
Academic level	Level 5
PET entry requirements	Level 2 English, plus a Level 3 Management Qualification
Format of course material	<p>Paper based only + CD Rom containing additional supporting documents (not essential for completing the course). These are also available via email attachment.</p> <p>All materials including assignments are sent at the beginning of the course. This includes a welcome letter and an Introductory Assignment CMI L5 Certificate in Management and Leadership text; Pathways Workbook 501 Pathways Workbook 502</p>
Structure of course	<p>Two core units: Unit 501: Principles of Management in an Organisational Context This unit includes:</p> <ol style="list-style-type: none"> Evaluating the impact of an organisation's structure and governance Exploring theoretical models, management and leadership styles Approaches designed to promote a culture of mutual trust and respect <p>Unit 502: Developing, Managing and Leading Individuals and Teams to Achieve Success This unit includes:</p>

	<p>a. Theoretical and practical approaches to developing, leading and managing teams</p> <p>b. Techniques to assess current and future team capabilities</p> <p>Role of recruitment, selection and staff development</p>
Assignments	<p>One practice assignment and one formal CMI assignment per unit. The two formal assessments are moderated.</p> <p>Assignments are sent one by one and Practice Assignments before Formal Assignments.</p> <p>Feedback available within 5 working days from submission for marking. Assignments and feedback are sent by and to prison staff.</p>
Exam	<p>None</p> <p>Formal Assignments are EQA'd and moderated by the awarding organisation in order to provide the official CMI qualification. These are not sat under exam conditions.</p>
Estimated completion time	121 hours
Maximum course duration	The course needs to be completed within 12 months.
Prison support requirements	<p>Support assessment submission (ideally scan to the tutor or post). It is recommended to make copies in case assignments get lost</p> <p>Contact supplier for more info on assignment submission or exam facilitation. See contact details are above in the 'Course provider' section.</p>
Supplier tutor's support	There is supplier tutor support available. Tutors provide feedback on learners' work and answer queries via prison staff. See 'Contact provider' section for more details
Certificate	Yes. Official Qualification is provided by TQUK. Fees apply for duplicates
Progress	<p>OU Access modules.</p> <p>To discuss any progression routes, call our free Advice Line on 0800 048 7520 on Tuesdays (10-12pm and 2-4pm) and Thursdays (10am-12pm and 2-6pm).</p>